

Alpaca Research Foundation (ARF)

rev 11/09

Submission:

Proposals are due April 1. The earliest funding date is September 1, 2010.

Please submit proposals electronically to Patricia Craven at alpacone@hughes.net

One signed hard copy, postmarked no later than April 1, 2010 should also be sent to:

Alan A. Rosenbloom, MD

824 Poplar Trail

Siler City, NC 27344

Grant Proposal Format

All grants proposals must be submitted in the following format or will not be considered.

- 1) **Cover Page** - see format.
- 2) **Lay Abstract** – The lay abstract (maximum 250 words) should be suitable for use in ARF promotional materials.
- 3) **Introduction** – The introduction should provide an overview of the pertinent literature and the rationale for the current proposal. All information supplied should be adequately referenced.
- 4) **Hypothesis**
- 5) **Objectives**
- 6) **Preliminary Data** - Summarize any work which you have performed which supports the feasibility of the proposed work.
- 7) **Experimental Design and Interpretation** - Explain what results are expected and how they will be interpreted with respect to the study objectives.
- 8) **Materials and Methods** - The methods should be described in detail, not just cited.
- 9) **Statistical Analysis** - Explain how you determined the number of animals required for each group and how the data will be analyzed.
- 10) **Resources Available** - Describe equipment and space which are available to support the proposed project.
- 11) **Time line** - Describe the progress you expect to make in each year of the project.
- 12) **Literature Cited**
- 13) **Budget** - A detailed budget should be included. All items should be justified.
- 14) **Other Support** - Include budget pages and abstracts from **all** currently funded and pending research support. Describe any scientific or budgetary overlap.
- 15) **CV's** – Attach an abbreviated CV (maximum two pages) for all professional people involved in the work.
- 16) **Supporting Documentation** - If appropriate, publications, pertinent literature or other items that would facilitate project review should be included.

Length of Submitted Grant Proposal

The main body of the proposal, Parts 3-9, cannot exceed five (5) single spaced typed 8.5 X 11 inch pages, having 1 inch margins and using a 10-12 point font. Number all pages sequentially starting with the cover page.

Date: _____

Alpaca Research Foundation (ARF)
GRANT PROPOSAL REQUEST
Cover Page

Principal Investigator (PI) Information

Name: _____ Title: _____

Institutional Affiliation: _____

Address: _____

Phone: _____ Fax: _____

E-mail: _____

Project Title:

Research Location:

Names, Affiliations and Addresses of Collaborating Researchers:

Geographic Applicability of Research (check one):

1) Global (all alpaca) _____ 2) Regional (specify) _____

Total Amount Requested: _____ **Project Period:** _____

Will the proposed project involve the use of live animals? If so please provide the following information:

Veterinarian's Name: _____

Veterinarian's Address: _____

Veterinarian's Phone/Fax: _____

Animal Care and Use Approval:

Date approved: _____ Pending: _____ Not required: _____

By signing below I certify that I am the principal investigator and that all information in this application is true and complete to the best of my knowledge. I agree to accept responsibility for the scientific conduct of the project and also agree to the terms and conditions of funding by ARF, as outlined under Policies and Procedures.

PI Signature: _____ **Date** _____

Type PI's Name: _____

Signature of responsible institutional Official:

_____ **Date** _____

Name, address and title of institutional official to whom the funds should be sent and who will be responsible for keeping a record of disbursement of funds:
