

# Alpaca Research Foundation (ARF)

rev 11/09

## Submission:

Proposals are due April 1. The earliest funding date is September 1.

Please submit proposals electronically to Patricia Craven at [alpacone@hughes.net](mailto:alpacone@hughes.net)

One signed hard copy, postmarked no later than April 1, should also be sent to:

Alan A. Rosenbloom, MD  
824 Poplar Trail  
Siler City, NC 27344

## Grant Proposal Format

All grants proposals must be submitted in the following format or will not be considered.

- 1) **Cover Page** - see format.
- 2) **Lay Abstract** – The lay abstract (maximum 250 words) should be suitable for use in ARF promotional materials.
- 3) **Introduction** – The introduction should provide an overview of the pertinent literature and the rationale for the current proposal. All information supplied should be adequately referenced.
- 4) **Hypothesis**
- 5) **Objectives**
- 6) **Preliminary Data** - Summarize any work which you have performed which supports the feasibility of the proposed work.
- 7) **Experimental Design and Interpretation** - Explain what results are expected and how they will be interpreted with respect to the study objectives.
- 8) **Materials and Methods** - The methods should be described in detail, not just cited.
- 9) **Statistical Analysis** - Explain how you determined the number of animals required for each group and how the data will be analyzed.
- 10) **Resources Available** - Describe equipment and space which are available to support the proposed project.
- 11) **Time line** - Describe the progress you expect to make in each year of the project.
- 12) **Literature Cited**
- 13) **Budget** - A detailed budget should be included. All items should be justified.
- 14) **Other Support** - Include budget pages and abstracts from **all** currently funded and pending research support. Describe any scientific or budgetary overlap.
- 15) **CV's** – Attach an abbreviated CV (maximum two pages) for all professional people involved in the work.
- 16) **Supporting Documentation** - If appropriate, publications, pertinent literature or other items that would facilitate project review should be included.

## Length of Submitted Grant Proposal

The main body of the proposal, Parts 3-9, cannot exceed five (5) single spaced typed 8.5 X 11 inch pages, having 1 inch margins and using a 10-12 point font. Number all pages sequentially starting with the cover page.

Date: \_\_\_\_\_

**Alpaca Research Foundation (ARF)  
GRANT PROPOSAL REQUEST  
Cover Page**

**Principal Investigator (PI) Information**

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Institutional Affiliation: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_

**Project Title:**

\_\_\_\_\_

**Research Location:**

\_\_\_\_\_

**Names, Affiliations and Addresses of Collaborating Researchers:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Geographic Applicability of Research (check one):**

1) Global (all alpaca) \_\_\_\_\_ 2) Regional (specify) \_\_\_\_\_

**Total Amount Requested:** \_\_\_\_\_ **Project Period:** \_\_\_\_\_

**Will the proposed project involve the use of live animals? If so please provide the following information:**

Veterinarian's Name: \_\_\_\_\_

Veterinarian's Address: \_\_\_\_\_

Veterinarian's Phone/Fax: \_\_\_\_\_

**Animal Care and Use Approval:**

Date approved: \_\_\_\_\_ Pending: \_\_\_\_\_ Not required: \_\_\_\_\_

**By signing below I certify that I am the principal investigator and that all information in this application is true and complete to the best of my knowledge. I agree to accept responsibility for the scientific conduct of the project and also agree to the terms and conditions of funding by ARF, as outlined under Policies and Procedures.**

**PI Signature:** \_\_\_\_\_ **Date** \_\_\_\_\_

**Type PI's Name:** \_\_\_\_\_

**Signature of responsible institutional Official:**

\_\_\_\_\_ **Date** \_\_\_\_\_

**Name, address and title of institutional official to whom the funds should be sent and who will be responsible for keeping a record of disbursement of funds:**

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